

# Do you work for an Employer of Excellence?



- Is your company an excellent firm to work for?**
- Do you feel your work is appreciated and valued?**
- Are employees treated fairly and with respect?**
- Is feedback from employees sought out and acted upon?**

Each year Merit Contractors Association of Nova Scotia recognizes a Merit member company that has demonstrated excellence in human resource practices. This award is an honor as companies are selected based on nominations by their employees.

If you and your co-workers enjoy working for your employer, we encourage you to nominate them for Merit's Employer of Excellence Award. Award winner will be announced at Merit's Annual General Meeting.

-----  
**Please submit the information below along with the Employer of Excellence Nomination Form which follows:**

*(Please Print)*

I, \_\_\_\_\_, would like to nominate my employer,  
\_\_\_\_\_, as the Employer of Excellence.

My position in the company is \_\_\_\_\_ and I have been employed with this  
company for \_\_\_\_\_ years.

**Company Information:**

Mailing Address	_____
	_____
Phone #	_____
Fax#	_____

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*

# Employer of Excellence Nomination Form

*(Please Print)*

---

1. What are the three most important reasons for nominating your company as an Employer of Excellence?  
(Why do you enjoy working for this company?)

a. \_\_\_\_\_

b. \_\_\_\_\_

c. \_\_\_\_\_

2. How does your company evaluate employee performance? How often do evaluations take place?

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

3. How is good performance recognized?

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

4. a. How are employee concerns and complaints handled?

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

b. Are they handled fairly?

\_\_\_\_\_

\_\_\_\_\_

5. Does your company provide training and support? If so, what kind?

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

# Employer of Excellence Nomination Form

*Page 2 of 2*

6. Does your company hold social functions for staff, family, retired workers etc? Describe.

---

---

---

7. Are staff kept informed of company policies and procedures? If so, how?

---

---

---

---

8. Are staff kept informed about the success and future direction of the company? If so, how?

---

---

---

---

9. How do you rate your company's safety policies and procedures?

---

---

---

*If you wish to supply additional details, please use a separate piece of paper.*

**Please complete and return via mail or fax by April 30<sup>th</sup>, 2012 to:**

Merit Contractors Association of Nova Scotia  
216 - 30 Damascus Road  
Bedford, NS B4A 0C1

Fax: (902) 453-0689

**THANK YOU FOR YOUR NOMINATION!**